### Dear applicant,

Due to legal requirements in connection with the European General Data Protection Regulation (GDPR), we would like to inform you which of your data we process, to what extent this data may be passed on to third parties, and which rights you have with regard to our processing of your data.

# Basis of data processing

Data processing is carried out on the basis of Article 6(1) Sentence 1(b) GDPR exclusively for the purposes of participation in the t.e.a.m. programme between you and the Office for Equal Opportunities, Diversity and Family Affairs. We process your personal data for this purpose. This data collection is a prerequisite for participating in the t.e.a.m. programme (Wissenschaft findet Stadt, Misch Dich ein, t.e.a.m. ability, t.e.a.m für Promovendinnen, t.e.a.m. für Postdoktorandinnen, t.e.a.m. expats and t.e.a.m. basecamp). You will not be able to participate if you do not provide the necessary information.

### Origin of data

The data collected will be taken on the basis of the information provided in the profile sheet as well as your CV.

### **Data recipients**

We will only transfer your personal data to third parties if this is permitted by law and you have consented. Recipients of the personal data are:

- Funding bodies
- Contact persons at our partners
- Other programme participants or graduates (name, email address)
- Potential mentors (name, email address, curriculum vitae)
- Advisers (name, field of study).

We will not process your data outside the EU either.

#### **Data storage**

For the alumnae network, contact details will be stored on an alumnae list on a voluntary basis (consent) after the programme ends. Owing to our obligation to provide evidence to the funding body, documentation of your participation in the programme will be archived for the legally stipulated retention period before being erased.

# **Data protection rights**

You have the right to request information about and access to your personal data or copies of this data, as well as transfer of the personal data directly to another controller, insofar as this is technically feasible. This includes information about the purpose of the use, its recipients and persons authorised to access it as well as, if possible, the planned duration of the data storage or, if this is not possible, the criteria for determining this duration.

#### Data protection fact sheet

- You have the right to request the rectification, erasure or restriction of the processing of your personal data insofar as its use is unlawful under data protection law, in particular because the data is incomplete or inaccurate, it is no longer necessary for the purposes for which it was collected, the consent on which the processing was based has been withdrawn, or you have successfully exercised a right to object to data processing. In cases where the data is processed by third parties, we will forward your requests for rectification, erasure or restriction of processing to these third parties, unless this proves impossible or would involve unreasonable effort on our part.
- You have the right to contact the data protection officer at Leipzig University and the competent supervisory authority for data protection at any time if you believe that your right to protection of your personal data has been violated in the processing of your personal data or if information has not been provided or has not been provided in full.

If you have any further questions regarding data processing or data protection, please contact the data protection officer at Leipzig University.

## Data protection officer at Leipzig University

Data protection officer at Leipzig University Address: Augustusplatz 10, 04109 Leipzig

Telephone: +49 341 97 30081 Email address: dsb@uni-leipzig.de

### Supervisory authority for data protection

Saxon Data Protection Commissioner

Address: Devrientstraße 5, 01067 Dresden

Telephone: +49 351 85471 101

Email address: saechsdsb@slt.sachsen.de